



Town of Maynard

Capital Planning Committee

Budget Meeting FY2023

OUR WORK



Refined our Prioritization Process

*Reviewed existing process and added metrics for how requests support new growth and how they fit in with the community vision
Implemented our practice of prioritization based on committee members scores in each of the 6 weighted categories*



Refined our Capital Planning Model

Building on the model introduced for FY22, we further refined the ability to project out 5 years of Capital needs based on the requests received this year. - This needs further refinement over the coming years to better predict future need



Met with Department Heads

Met with DPW, Schools, and CoA department heads to talk about their requests and try to understand their specific needs



Toured Facilities

Toured the DPW yard and Senior Center.

Prioritization Process

- 6 weighted categories scored 1-10 by each member
 - Improves/Aids Public Safety
 - Is To Comply With Law or Regulation
 - Saves Costs / Improves Efficiency
 - Operational Necessity / Needed Replace
 - In Line With Community Vision
 - Supports New Growth
- Combined scores are averaged and highest priority are recommended for funding
 - This was done in two phases
 - First run - each member scored each request and a difference was calculated. Projects with the largest difference were discussed in depth
 - Second run - each member updated their scores and the final prioritization score was calculated
 - Highest priority projects were recommended for funding with others projected for funding in future years
 - Some of our highest priorities are recommended for future years due to department priorities/timelines

Capital Spending Plan Highlights

- \$6.3M is Maynard's total projected FY23 expenditure on capital projects
- 22 projects recommended for funding based on need
- \$5.08M in Grants and State Aid
- \$1.02M funded from Free Cash

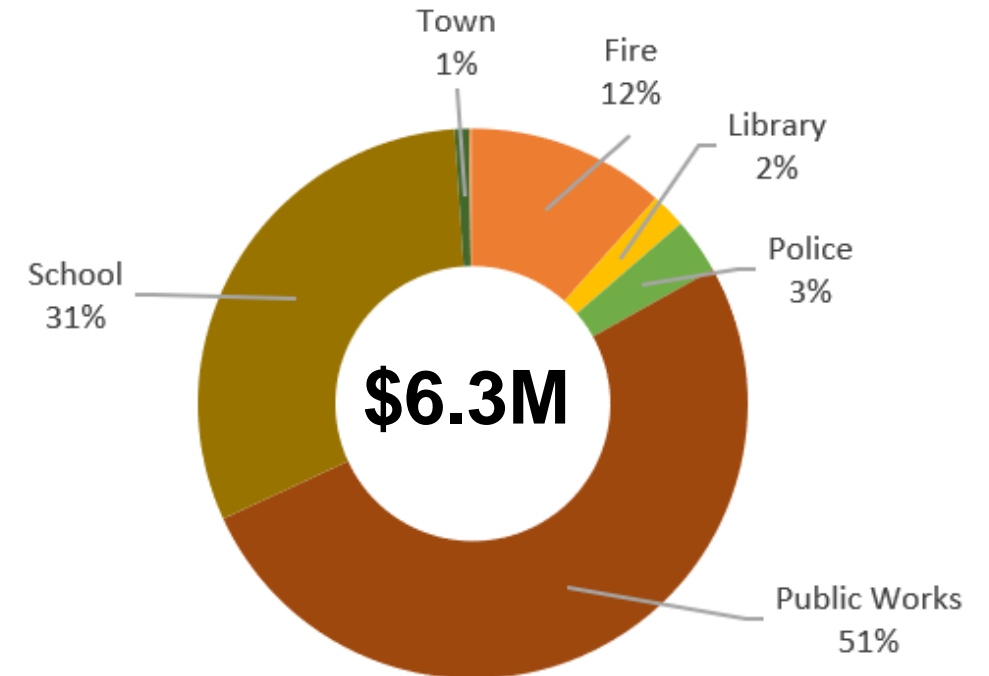
Projects



- Alumni Field Bleachers
- ArtSpace Repairs
- Brown Street Connection
- Concord/Hayes/Brown intersection safety improvements
- Curb ext Glandale St
- Curb ext Nason St
- DPW Structural Analysis of Yard/ Facilities
- Fire Department Pumper
- Fire Department Radio Box Equipment
- Fire Station-Fire Hose
- MHS Roof repairs
- Old Marlborough Upgrade Study
- Police Cruiser Hybrid (FY2023)
- Roadway replacement
- Schools Door Repairs
- Schools HVAC
- Sidewalk Improvements
- Waste Water Treatment Plant Facility RFB Motor Replacement
- Waste Water Treatment Plant Safety and Security Fencing Gate
- Water Treatment Plant 4 PFAS & Organic water quality treatment design
- Work Stations (Computers) for Town Hall

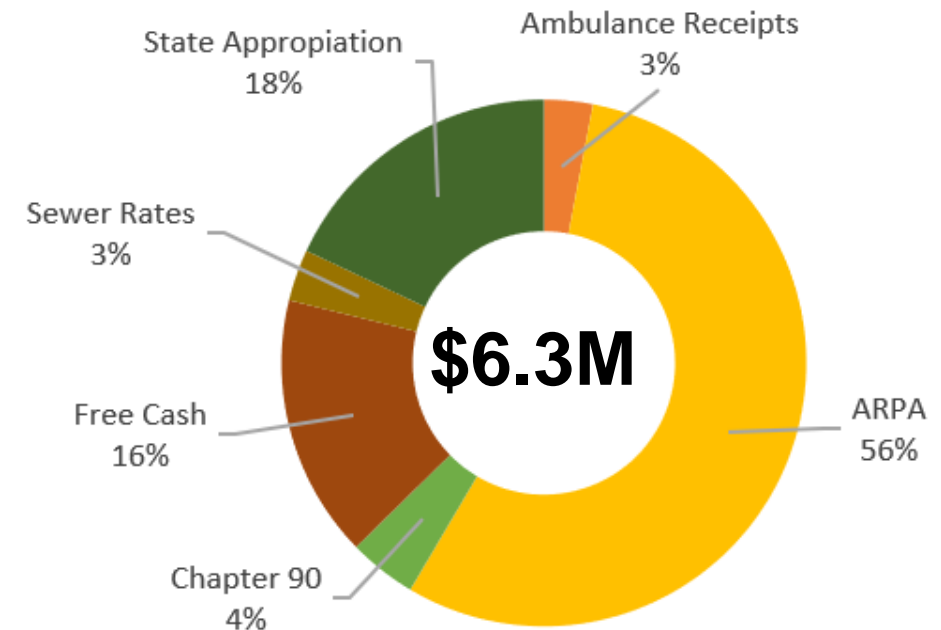
Capital Spending by Department

Project Name	FY2023
Fire	\$ 389,413
Fire Ambulance-Lease	\$ 79,413
Fire Department Pumper	\$ 110,000
Fire Department Radio Box Equipment	\$ 160,000
Fire Station-Fire Hose	\$ 40,000
Police	\$ 55,000
Police Cruiser Hybrid (FY2023)	\$ 55,000
Public Works	\$ 5,163,375
Brown Street Connection	\$ 215,000
Concord/Hayes/Brown intersection safety improvements	\$ 500,000
Curb ext Glandale St	\$ 125,000
Curb ext Nason St	\$ 60,000
DPW Structural Analysis of Yard/ Facilities	\$ 125,000
Old Marlborough Upgrade Study	\$ 1,250,000
Roadway replacement	\$ 264,000
Sidewalk Improvements	\$ 114,375
Waste Water Treatment Plant Facility RFB Motor Replacement	\$ 200,000
Waste Water Treatment Plant Safety and Security Fencing Gate	\$ 60,000
Water Treatment Plant 4 PFAS & Organic water quality treatment design	\$ 2,250,000
School	\$ 610,000
Alumni Field Bleachers	\$ 500,000
MHS Roof repairs	\$ 40,000
Schools Door Repairs	\$ 20,000
Schools HVAC	\$ 50,000
Town	\$ 39,000
Work Stations (Computers)	\$ 39,000
(blank)	\$ 50,000
ArtSpace Repairs	\$ 50,000
Grand Total	\$ 6,306,788



Capital Spending by Funding Source

Project Name	FY2023
Other\Grants	\$ 5,088,413
Ambulance Receipts	\$ 189,413
FIRE-Fire Ambulance-Lease	\$ 79,413
FIRE-Fire Department Pumper	\$ 110,000
ARPA	\$ 3,500,000
DPW-Old Marlborough Upgrade Study	\$ 1,250,000
DPW-Water Treatment Plant 4 PFAS & Organic water quality treatment design	\$ 2,250,000
Chapter 90	\$ 264,000
DPW-Roadway replacement	\$ 264,000
State Appropriation	\$ 1,135,000
DPW-Brown Street Connection	\$ 215,000
DPW-Concord/Hayes/Brown intersection safety improvements	\$ 500,000
DPW-Curb ext Glandale St	\$ 125,000
DPW-Curb ext Nason St	\$ 60,000
DPW-DPW Structural Analysis of Yard/ Facilities	\$ 125,000
DPW-Waste Water Treatment Plant Safety and Security Fencing Gate	\$ 60,000
TA-ArtSpace Repairs	\$ 50,000
Tax Receipts	\$ 1,018,375
Free Cash	\$ 1,018,375
BOS-Work Stations (Computers)	\$ 39,000
DPW-Sidewalk Improvements	\$ 114,375
FIRE-Fire Department Radio Box Equipment	\$ 160,000
FIRE-Fire Station-Fire Hose	\$ 40,000
POL-Police Cruiser Hybrid (FY2023)	\$ 55,000
SCH-Alumni Field Bleachers	\$ 500,000
SCH-MHS Roof repairs	\$ 40,000
SCH-Schools Door Repairs	\$ 20,000
SCH-Schools HVAC	\$ 50,000
Water & Sewer Receipts	\$ 200,000
Sewer Rates	\$ 200,000
DPW-Waste Water Treatment Plant Facility RFB Motor Replacement	\$ 200,000
Grand Total	\$ 6,306,788



5 YR Capital Spending

Project Name	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
Debt	\$ 4,335,777	\$ 4,246,593	\$ 4,072,588	\$ 3,890,471	\$ 3,864,029	\$ 3,656,134
Existing Debt Servicing	\$ 4,335,777	\$ 4,246,593	\$ 4,072,588	\$ 3,057,138	\$ 3,030,695	\$ 2,822,800
New Debt Servicing				\$ 833,333	\$ 833,333	\$ 833,333
SCH-Green Meadow - New School				\$ 833,333	\$ 833,333	\$ 833,333
Other\Grants	\$ 179,413	\$ 5,088,413	\$ 839,413	\$ 189,413	\$ 189,413	\$ 110,000
Stabilization Funds	\$ 490,000					
Tax Receipts	\$ 288,924	\$ 1,018,375	\$ 477,500	\$ 410,000	\$ 540,000	\$ 175,000
Capital Pay as you go	\$ 121,924		\$ 477,500	\$ 410,000	\$ 540,000	\$ 175,000
Dept. Operating Budget	\$ 15,000					
Free Cash	\$ 152,000	\$ 1,018,375				
Water & Sewer Receipts		\$ 200,000				
Sewer Rates		\$ 200,000				
Grand Total	\$ 5,294,114	\$ 10,553,381	\$ 5,389,501	\$ 4,489,884	\$ 4,593,442	\$ 3,941,134

Notes

- Work in Progress
- No set capital pay as you go line item to budget to. (Estimated ~400 –500K in capital spending)
- Need to work with departments on forward looking strategy
- Need to capture water and sewer project timeline

5 YR Timeline

Project Name	Spend
FY2024	\$ 477,500
Additional Police Cruiser	\$ 45,000
Country Club Envelop	\$ 200,000
Green Meadow IT capital upgrades	\$ 32,500
MHS Baseball Field upgrades (irrigation)	\$ 40,000
Recurring Hose Replacement	\$ 40,000
Recurring Police Cruiser Replacement	\$ 45,000
Town Hall envelope improvements	\$ 75,000
FY2025	\$ 410,000
Backhoe	\$ 190,000
Field Street - Acton Street storm water Drainage repair/upgrade	\$ 50,000
Green Meadow Playground renovations	\$ 50,000
Recurring Police Cruiser Replacement	\$ 45,000
Town Hall interior improvements	\$ 75,000
FY2026	\$ 540,000
Additional Police Cruiser	\$ 45,000
Asphalt reclamation Tiger Drive	\$ 350,000
Recurring Police Cruiser Replacement	\$ 45,000
Town Hall mechanical HVAC improvements	\$ 100,000
FY2027	\$ 175,000
Municipal Bridge Inspection	\$ 50,000
New School Tractor	\$ 80,000
Recurring Police Cruiser Replacement	\$ 45,000
Grand Total	\$ 1,602,500

FY 22 Committee Goals



Regular Request Review with Department Heads and Town Administrator

Continue to discuss capital needs to refine the back log, project future needs, and follow up on status of previously approved projects



Refine Prioritization Process

Move from a reactive dire need process to assess projects on proactive and objective basis



Create 5 Year Capital Spending Forecast

Use backlog to plan out future spending to predict need and budget appropriately



Build Capital Inventory

Build an inventory of our capital assets to forecast spending based on life and maintenance needs

FY23 Committee Goals

Build Capital Inventory

Build an inventory of our capital assets to forecast spending based on life and maintenance needs

Create 5 Year Capital Spending Forecast

Use backlog to plan out future spending to predict need and budget appropriately, work with department heads to support creating 5 year spending forecast

Partner with Other Relevant Town Committees

Meet more regularly with Finance Committee and Community Preservation Committee to understand intersections

Quantify Capital Inventory Depreciation

Establish mechanism to determine years of life for capital assets, their decay rate and efforts that mitigate decay